



VILLAGE OF MARVIN

10004 New Town Road | Marvin, NC | 28173 | Tel: (704) 843-1680 | Fax: (704) 843-1660 | www.marvinnc.org

PARKS, RECREATION & GREENWAY BOARD MEETING MINUTES

February 4, 2020 – 9 a.m. – Village Hall

AGENDA ITEM

1. Call to Order

Chairperson Sipe called the meeting to order at 9:05 am.

2. Determine Quorum

Chairperson Sipe verified a quorum was present

Members Present: Chairperson Sipe, Bob Nunnenkamp, and John Baresich

Members Absent: Vice-Chairman Wortman

3. Adoption of the Agenda

Mr. Baresich requested adding a brief discussion about the Gene Stowe documentary in the Future Events item.

MOTION: Mr. Baresich made a motion to adopt agenda as amended and second by Mr. Nunnenkamp.

VOTE: The motion passed unanimously.

4. Adoption of Regular Meeting Minutes for: 1/7/2020

MOTION: Mr. Baresich made a motion to adopt the Meeting Minutes for 1/7/2020 as presented.

VOTE: The motion passed unanimously.

5. Public Comment Period

No public comments.

PARK MANAGERS UPDATE

1. Park Project List

Mr. Derek Durst noted that staff is continues to work on the Capital Improvement Project Items approved. He also noted that he is finalizing the bids for the Picnic Shelter, Tree Pruning and the Tullamore Phase II Greenway. He stated that the Request for Proposals for the Park Trail rebuild will go out on March 1, 2020.

2. Picnic Shelter Bids Update

Mr. Durst handed out three (3) quotes for the Picnic Shelter project. *(See attached quotes are hereby incorporated as reference into these minutes.)* PR&G Board Members reviewed the details of each quote. Mr. Durst would ask Sonshine Construction to finalize their pricing and design details, which includes Vice-Chairman Wortman's modification, then place it on the Council agenda for discussion and consideration at their Regular Meeting February 11th.

3. Tree Lighting Event Follow Up

PR&G Board discussed ideas for next year's Tree Lighting event:

1. Purchase a banner.

2. Purchase and decorate a 20 ft live tree for outside next year.
3. Team Decorating Day.
4. Solicit more volunteers, PR&G Board Members and staff to help decorate the barn.
5. Set up a reoccurring date.

4. Barn Storage Addition

Nothing to report.

5. Future Events

Board Members discussed ideas for current and future events held at the Park. They discussed whether they wanted to continue hosting the Moonlight Egg Hunt Event and made the following suggestions if they wanted to hold it again this year:

- **Moonlight Egg Hunt**

- Not enough parking.
- Too much preparation for a 20-minute event.
- Require registration for the event and limit the age group (Preschool/Kindergarten to 10 years old).
- Prep for the event the day before.
- Section off the areas to hide the eggs by age groups.
- Ask each PTO Presidents in the Marvin Elementary Schools to place the event in the school newsletter.
- Questioned whether to host the Moonlight Egg Hunt Event.
- Questioned how much of the park is safe to use for the egg hunt.

Gene Stowe Documentary Discussion

Mr. Baresich presented the idea of sharing Gene Stowe's documentary of "Marvin's History". He stated that Mr. Sipe sent out a YouTube video of his documentary and wants to host a small event or gathering at the Barn to present it to the public. Mr. Baresich suggested inviting him to the next meeting to discuss details and schedule the event in the springtime.

MARSH Celebration

Ms. Sipe reported the celebration is scheduled in the park to recognize the Village of Marvin for its "Community Wildlife Habitat" designation. Mr. Nunnenkamp is finalizing dates for the event. The Mayor has been invited to attend and read a proclamation. The North Carolina Wildlife Federation is supplying the sign and native plantings for the celebration. Representatives from the Union County Board of Commissioners and the National Wildlife Federation have been invited.

UNFINISHED BUSINESS ITEMS

1. Tullamore Phase II Greenway

Mr. Ammanamanchi passed out the final drafts of the Exhibits to the Maintenance Agreement with Stantec for a 30-foot-wide trail *(See attached final drafts of the maintenance agreement are hereby incorporated as reference into these minutes.)* for Board Members to review. Board members confirmed that the old alignment of phase 2 was eliminated. He reported that the agreement shows the newly revised alignment and there is a contract with Tullamore HOA that the Village will maintain it.

2. Amber Meadows Greenway

Mr. Ammanamanchi reported that Council reviewed and will approve the Resolution to accept the easement for the Amber Meadows Greenway at their Regular Meeting on February 11th.

3. NCDOT Litter Clean Up

Mr. Ammanamanchi is still researching for Adopt-A-Highway. He reported that most of Marvin's thoroughfares have been adopted by Terry Patton of Keller Williams and it seems that trash has been picked up along the highways on a regular basis. He also reported that the Village received a request of 10 volunteers interested in cleaning up the trash along Marvin's highways. Mr. Ammanamanchi will research if there is a nationwide clean up date.

4. Parks & Greenway Master Plan Bids Update

Mr. Ammanamanchi reported the Request for Proposal was sent out. He stated the bids are due and will be opened on February 13 at 12 noon. Council will select the bid at their Work Session meeting on February 27. The project would be presented to the PR&G Board on June 2nd with the final version presented to Council at their Regular Meeting on June 9th.

5. Capital Improvement

Ms. Sipe shared the Capital Improvement Plans for Parks and Recreation and the Greenway Construction projects (*See attached Capital Project Charts are hereby incorporated as reference into these minutes.*). She noted there were changes to the CIP. The Board discussed paving the Tullamore parking lot and installing a draining system in the playground area to help with significant drainage issues. Board members discussed slight changes in the trail priorities.

NEW BUSINESS ITEMS

AGENDA ITEMS

1. Review of Action Items

- Staff will check on the utilities at the Park where the shelter will be placed.
- Mr. Baresich will invite Gene Stowe to the meeting.
- Mr. Durst will set up a reoccurring calendar dates for all events.
- Mr. Ammanamanchi will research Adopt-A-Highway.
- Mr. Durst will research pricing for paving the Tullamore Parking Lot.
- Mr. Ammanamanchi will research the final plat for Section K and give a brief update.
- Mr. Ammanamanchi will follow-up on Section D.

2. Board Comments

No Board Member comments.

ADJOURNMENT

MOTION: Mr. Baresich made a motion to adjourn the PR&G Board Meeting at 10:47 am.

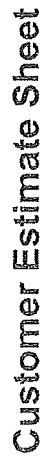
VOTE: The motion passed unanimously.

Adopted: 6/2/2020



John Baresich
John Baresich, Chairman

Barbara R. Blackwell
Barbara R. Blackwell, NCCMC
Clerk, Village of Marvin



Date: 01/20/2020

Price Total: \$10,128.13

Square Footage: 400

Price per Square Foot: \$25.32

Division 7 Thermal & Moistures \$1,800.00

SONSHINE CONSTRUCTION, INC.

Customer Estimate Sheet

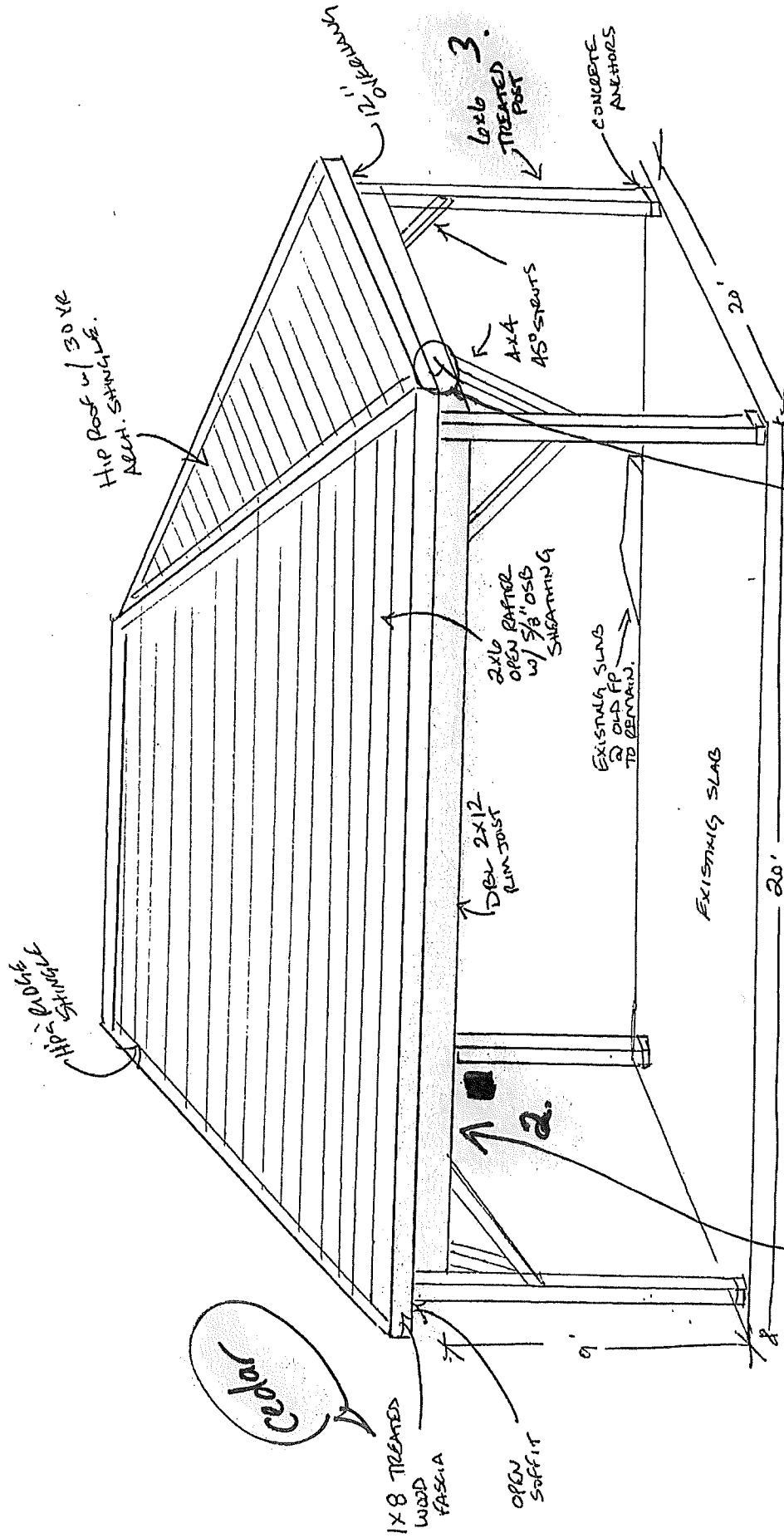
Project: Picnic Shelter
 Proposal #: 43850-89
 Date: 01/20/2020
 Square Footage: 400
 Price Total: \$10,128.13
 Price per Square Foot: \$25.32

Division 16 Electrical	Description	Qty	Unit	Total	Subcontractor	Cost per Sqft	% of Total	\$0.00	0.00%
------------------------	-------------	-----	------	-------	---------------	---------------	------------	--------	-------

TOTAL ESTIMATE AMOUNT \$10,128.13 \$25.32 per sq ft

Qualifications

- 1 Structure to be left unfinished, unpainted.
- 2 Underside of roof to be open w/ exposed OSB and rafters
- 3 Existing Concrete slab to remain as is
- 4 30 yr architectural shingles to be used
- 5 No electrical included



Andy's Points:

1. Not Aesthetically pleasing (can we get Cedar Facia Boards)?
2. 3/4 Tongue + Groove (underneath side)
3. Wrap Treated Posts in Cedar
4. 20 ft span too much for only 2 posts?

-Yes (↑)

-Yes (↑)

Yes

Could be Tweaked
per demand on Engineer

JIM GOODWIN, ARCHITECT, PLLC.
GOODWIN CONSTRUCTION & DESIGN, LLC

1-18-20 (rev. 1-30-20)

N.C License # 69328

Derek Durst
8909 New Town Rd.
Marvin N.C.

Email: parkmanager@marvinnc.org

Re: Picnic Shelter Proposal

Derek,

Thank you for the opportunity to submit a proposal for the construction of a 24'x26' Picnic Shelter in Marvin Ebird Park. We will supply materials and labor as noted below for the design and construction of the shelter. We will submit to local authorities for review and approval in order to receive a building permit. Any revisions requested by owner or building dept. to the construction documents will be made. The proposed fee for the above noted services is as follows:

Architectural – develop design and construction documents as required to receive owner and permitting approval ————— \$ 1,850.00

Construction:

1) Permit —————	\$ TBD (will Invoice)
2) Sawcut conc. slab for footings —————	\$ 575.00
3) Footing excavation —(30"x30") —————	\$ 1,700.00
4) Footing concrete —————	\$ 1,250.00
5) Heavy duty column base anchors —————	\$ 675.00
6) 10 – 6x6x12' P.T. columns —————	\$ 750.00
7) Column install w/ bracing —————	\$ 450.00
8) Framing lumber —————	\$ 3,250.00
9) Framing labor —————	\$ 4,500.00
10) Galvanized hardware —————	\$ 475.00
11) Rough sawn casing lumber – (cedar add \$1,200.00) —————	\$ deleted
12) Casing lumber install labor —————	\$ deleted
13) 1x6x16' T&G P.T. roof decking —————	\$ 1,850.00
14) Decking install labor —————	\$ 1,200.00
15) 30 yr. Architectural shingle roof on 15# felt —————	\$ 1,750.00
16) Staining exposed cols., beams and deck —————	\$ 2,250.00
17) Conc. slab overlayment —————	\$ 1,800.00
18) Misc. fasteners/supplies —————	\$ 475.00
19) Site remediation – (grading, seed & straw) —————	\$ 850.00
20) Dumpster —————	\$ 475.00

Sub-total ————— \$ 26,125.00
Contractor fee ————— \$ 5,306.00
Total Fee ————— \$ 31,431.00

We estimate a 4-5-week construction period (weather depending) once permit is secured. WE are able to begin upon your acceptance of proposal and receipt of down payment. We request a 20% down payment (\$6,286.00) with progress payments at 25%,50% & 85% with final payment due at completion and acceptance by owner and building officials. If terms are acceptable, please sign and date below and return a signed copy and check for our records.
Any disputes shall be solved by arbitration.

Derek Durst

From: Patrick Tripi <patrick@carolina-recreation.com>
Sent: Friday, January 31, 2020 12:17 PM
To: Derek Durst
Subject: RE: Efird Park Shelter Quote

Hey Derek,

We have a turnkey quote for the steel shelter option at Efird Park. It includes an Icon 20' x 20' shelter with four powder coated posts and shingle over tongue and groove roof to be installed on existing pad. Total price is, **\$30,303**, not including tax. Model shown below (with standing seam roof). If this option is accepted, colors can be chosen from the Icon catalog or web site. I'll get back to you with the equipment drawing. Please contact me if you have any questions. Thanks Derek!



Patrick Tripi
Sales and Design Consultant
(704) 408-5737



www.carolina-recreation.com
www.playcraftsystems.com

Carolina Recreation and Design, LLC

344 Rolling Hills Road, Suite 201
 Mooresville, NC 28117
 Ph: 704-664-1833/Fax: 704-664-1163

Quotation

2019-1328

Date	Terms
12/16/2019	30%depo + 40%ship + 30%comp

Bill to:		Ship to:		
TOWN OF MARVIN DERRICK DURST		EFRID PARK 8909 NEW TOWN RD. WAXHAW, NC 28173		
Customer Phone	980-210-8649	Customer Email	PARKMANAGER@MARVINNC.ORG	
Item	Description	Qty	Price Each	Total price
CFP	20' x 20' Low Pitch Beam Shelter <ul style="list-style-type: none"> • Roof pitch is 3:12, designed for a standard 30 PSF live load & 90 MPH wind speed • Beams, rafters and headers are glulam SYP and are suited for roof loads • Glulam Port Orford Cedar columns • Zinc plated fasteners • Roof decking shall consist of 2" x 6" nominal #1 SYP single T & G with a V-joint • 2" x 8" cedar fascia • 8' eave height • 30-year architectural grade shingle package and roofing felt 	1.00	11,063.00	11,063.00T
Engineering	Engineering Cost - 4 Stamped PE Drawings - 2 Calculation Books	1.00	845.00	845.00T
Freight	Freight to site	1.00	1,815.00	1,815.00T
Labor	Installation includes the following: - Unloading Equipment/Materials from Truck - Equipment as needed for installation of footings and erection - Installation of footings including A) Auguring of Holes B) Supply and Installation of Rebar Cages C) Placement of Concrete for footings - Labor to Assemble the Shelter - Installation of T&G roof deck, shingles and multi rib roof - Clean up of Jobsite - All applicable inspections per building permits - Includes staining	1.00	19,980.00	19,980.00

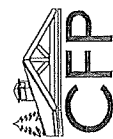
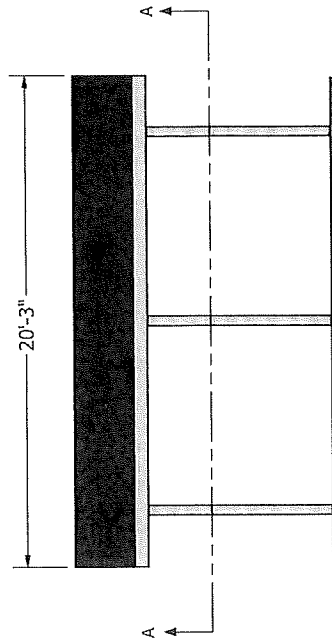
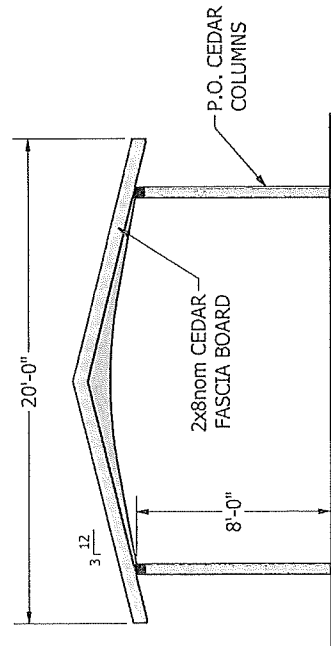
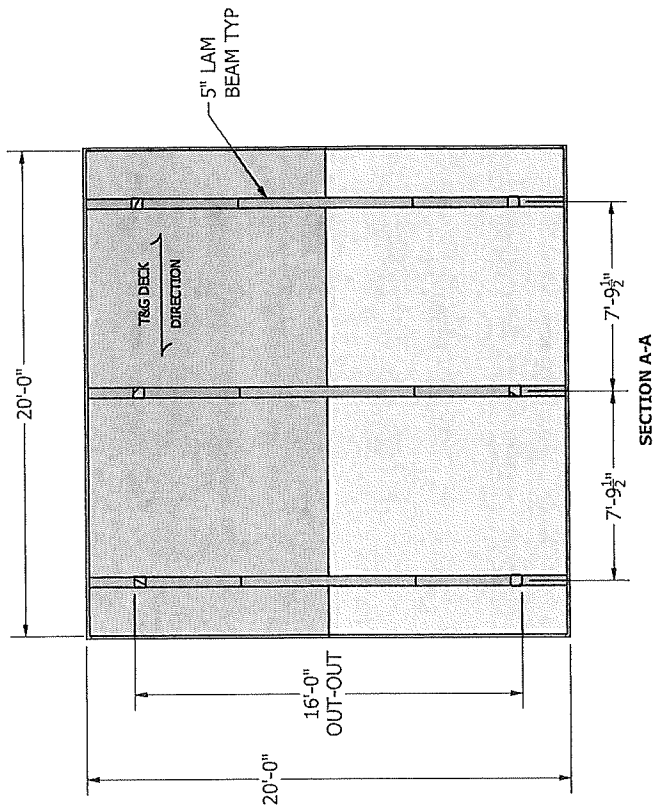
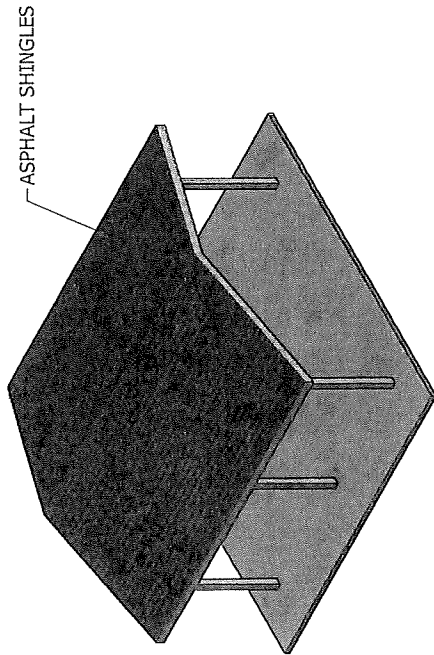
NOTES:

1. Any additions to the work scope that is added after initial contract date, will be completed with initial contract.
2. Customer shall be responsible for all unknown conditions such as buried utilities (public & private), tree stumps, rock, or any concealed materials or conditions that may result in additional labor or materials cost. Customer will be billed hourly or per job for any additional costs.
3. Installation (if shown above) does not include excavation, site grading, drainage, landscape repairs, reseeding or anything not specifically shown as included.
4. Prices are firm for 45 days from above date.
5. Concrete slabs and sidewalks are not included unless shown above.
6. Customer to provide a dumpster and site security after delivery.
7. Permits to be supplied by purchaser, unless noted above. Additional cost can be supplied upon request.

Subtotal:	\$33,703.00
Sales Tax: (6.75%)	\$926.30
Total:	\$34,629.30

Thank you for this opportunity!

Signature of Acceptance _____



P.O. BOX 145
WEST OLIVE, MI 49460
800-555-6495
WWW.CEDARFORESTPRODUCTS.COM

PRELIMINARY LAYOUT

DESCRIPTION:	MODEL #:	DATE:	JES DESIGN #:	REV.:
20x20 Lam Beam Gable	LB2020	10/24/2018	LB-STNRD	0



MARVIN CREEK SUBDIVISION



UNDISTURBED NATURAL INTERIOR/EXTERIOR TREE PRESERVATION
AREA TO BE MAINTAINED BY HOMEOWNERS ASSOCIATION = 11.60 AC

V:\1784\active\178453065\survey\drawing\dwg\MaintenancePlan_2020.dwg
CARPENTER, TONY 1/31/2020 9:25:17 AM

January, 2020
178453065



Stantec
2127 Ayrley Town Blvd, Ste 300
Charlotte, NC 28273
Tel. (704) 329-0900
Fax. (704) 329-0905
www.stantec.com
Firm #: F-0672

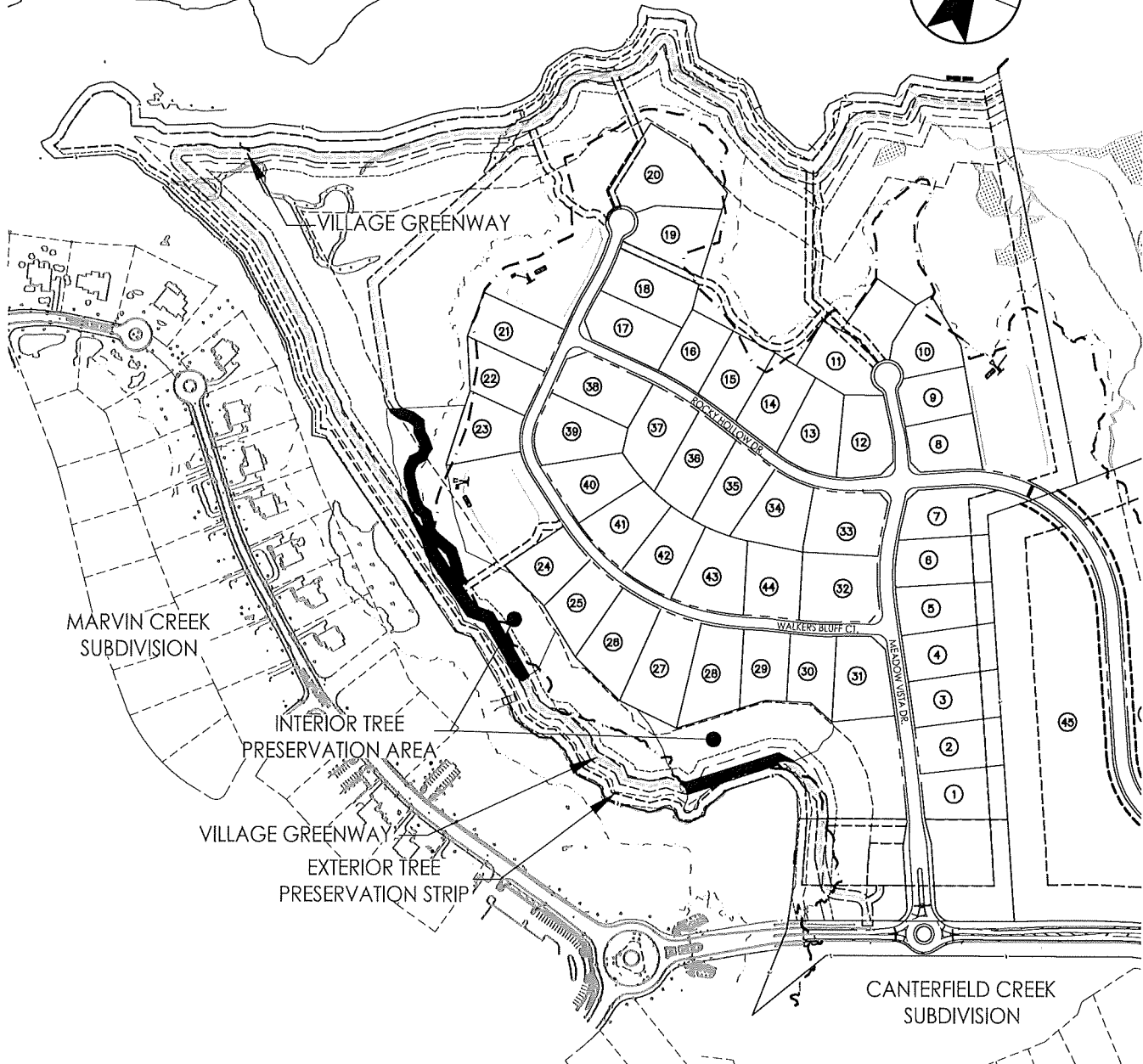
Client/Project
Pulte Home Corporation
Tullamore Subdivision

Figure No.
1.0

Title

Updated Maintenance
Plan Exhibit "A"

MECKLENBURG COUNTY



TREE PRESERVATION AREA POTENTIALLY IMPACTED BY
CONSTRUCTION OF VILLAGE GREENWAY TRAIL = 0.93 AC

V:\1784\active\178453065\survey\drawing\dwg\MaintenancePlan_2020.dwg
CARPENTER, TONY 1/31/2020 9:28:52 AM

January, 2020
178453065



Stantec

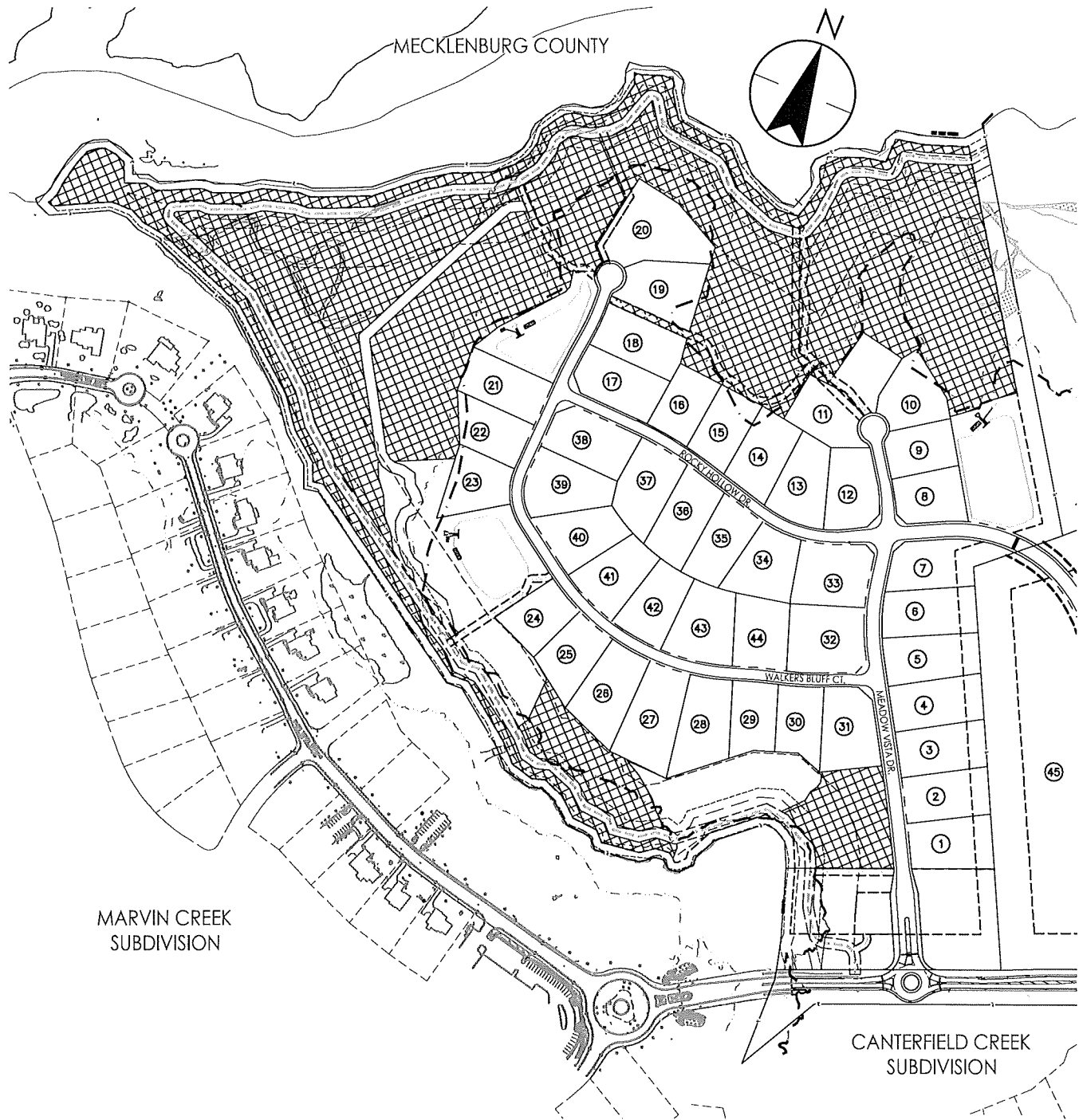
2127 Ayrley Town Blvd, Ste 300
Charlotte, NC 28273
Tel. (704) 329-0900
Fax. (704) 329-0905
www.stantec.com
Firm #: F-0672

Client/Project
Pulte Home Corporation
Tullamore Subdivision

Figure No.
1.0

Title

Updated Maintenance
Plan Exhibit "B"



V:\1784\active\178453065\survey\drawing\dwg\MaintenancePlan_2020.dwg
 CARPENTER, TONY 1/31/2020 9:30:15 AM

January, 2020
 178453065



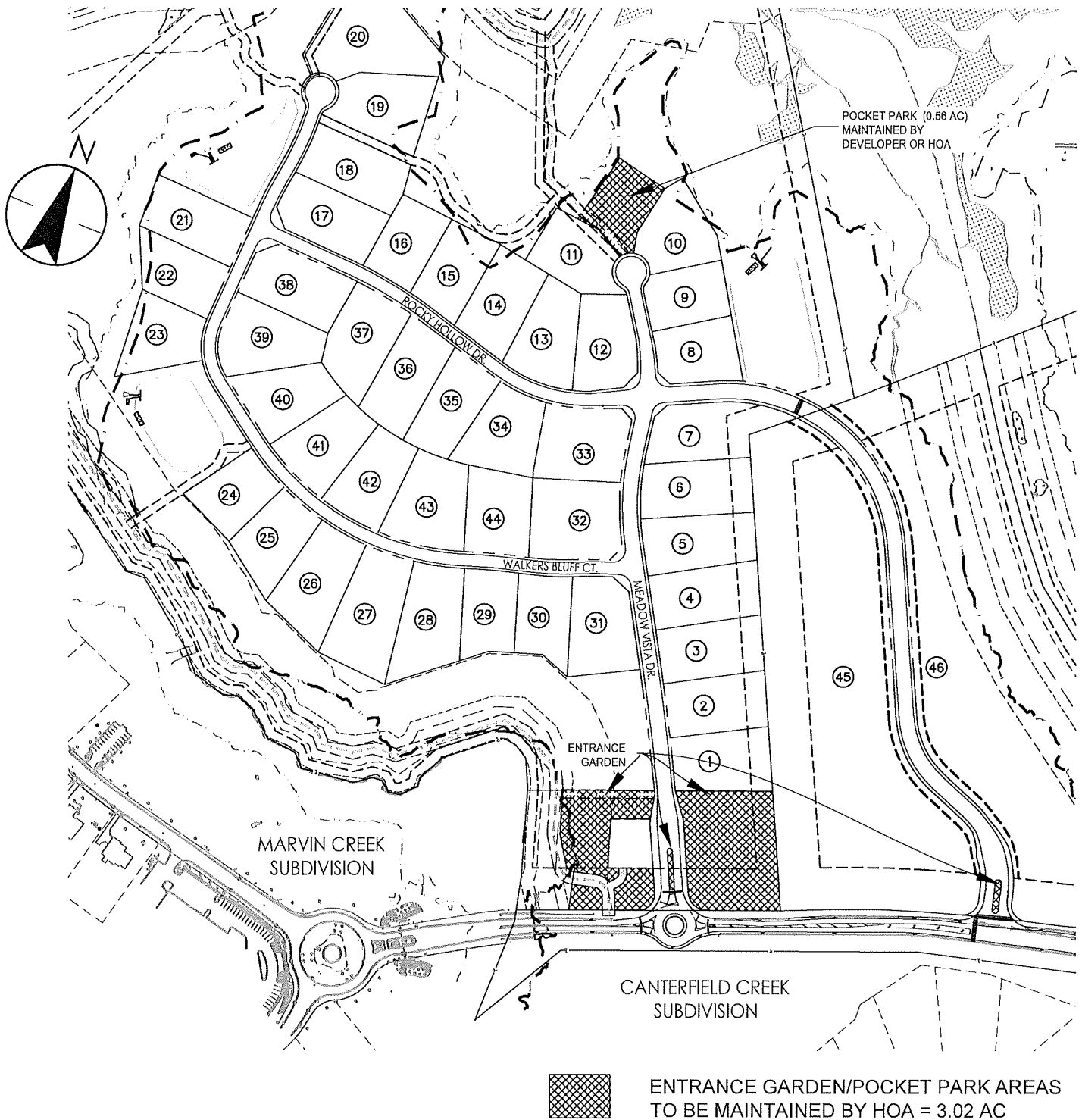
Stantec
 2127 Ayrley Town Blvd, Ste 300
 Charlotte, NC 28273
 Tel. (704) 329-0900
 Fax. (704) 329-0905
 www.stantec.com
 Firm #: F-0672

Client/Project
 Pulte Home Corporation
 Tullamore Subdivision

Figure No.
 1.0

Title

Updated Maintenance
 Plan Exhibit "C"



V:\1784\active\178453065\survey\drawing\dwg\MaintenancePlan_2020.dwg
CARPENTER, TONY 1/31/2020 9:31:40 AM

January, 2020
178453065



Stantec

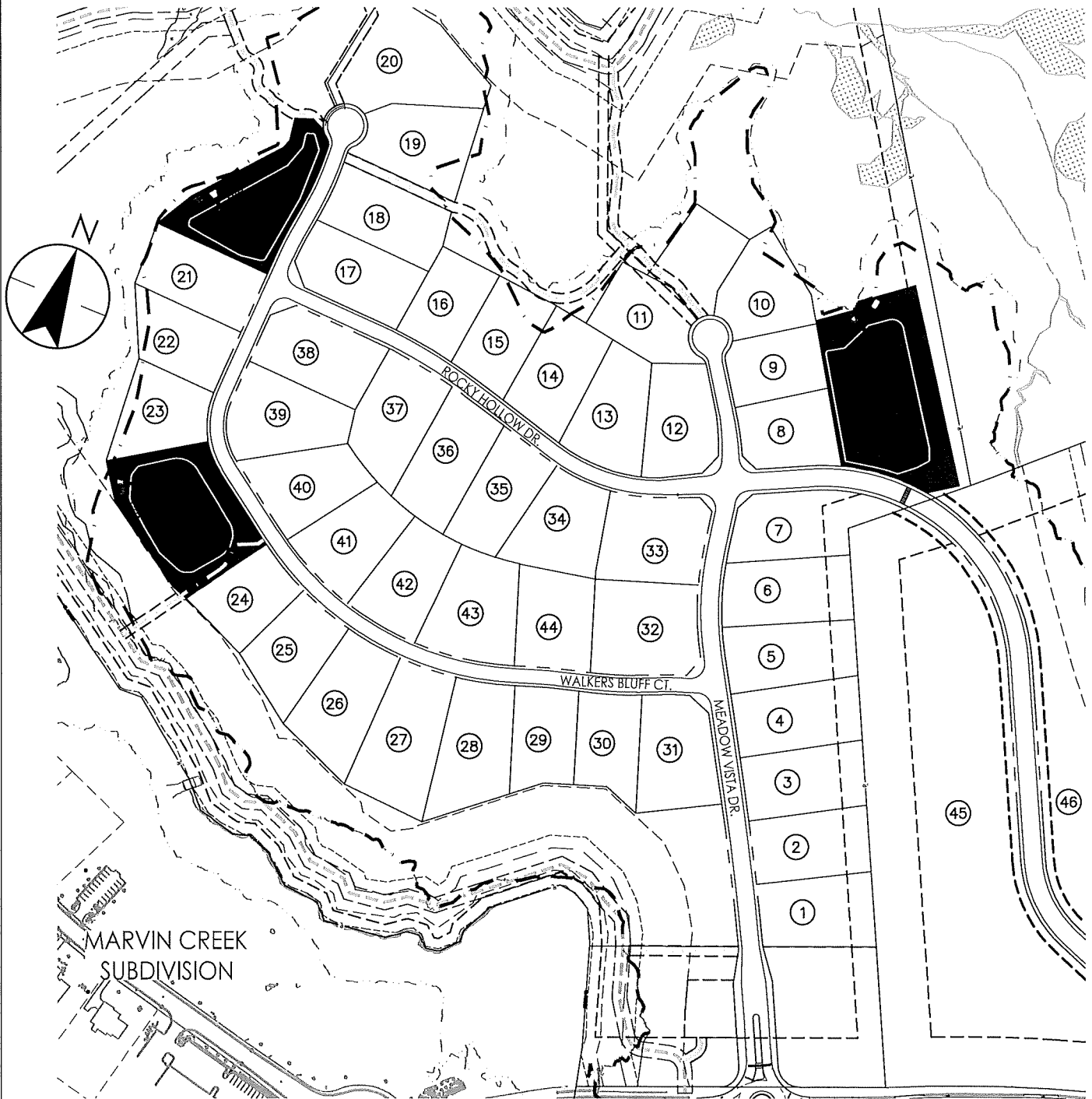
2127 Ayrsley Town Blvd, Ste 300
Charlotte, NC 28273
Tel. (704) 329-0900
Fax. (704) 329-0905
www.stantec.com
Firm #: F-0672

Client/Project
Pulte Home Corporation
Tullamore Subdivision

Figure No.
1.0

Title

Updated Maintenance
Plan Exhibit "D"



STORM WATER DETENTION PONDS AREAS TO BE
MAINTAINED BY HOA = 4.37 AC

V:\1784\active\178453065\survey\drawing\dwg\MaintenancePlan_2020.dwg
CARPENTER, TONY 1/31/2020 9:32:57 AM

January, 2020
178453065



Stantec

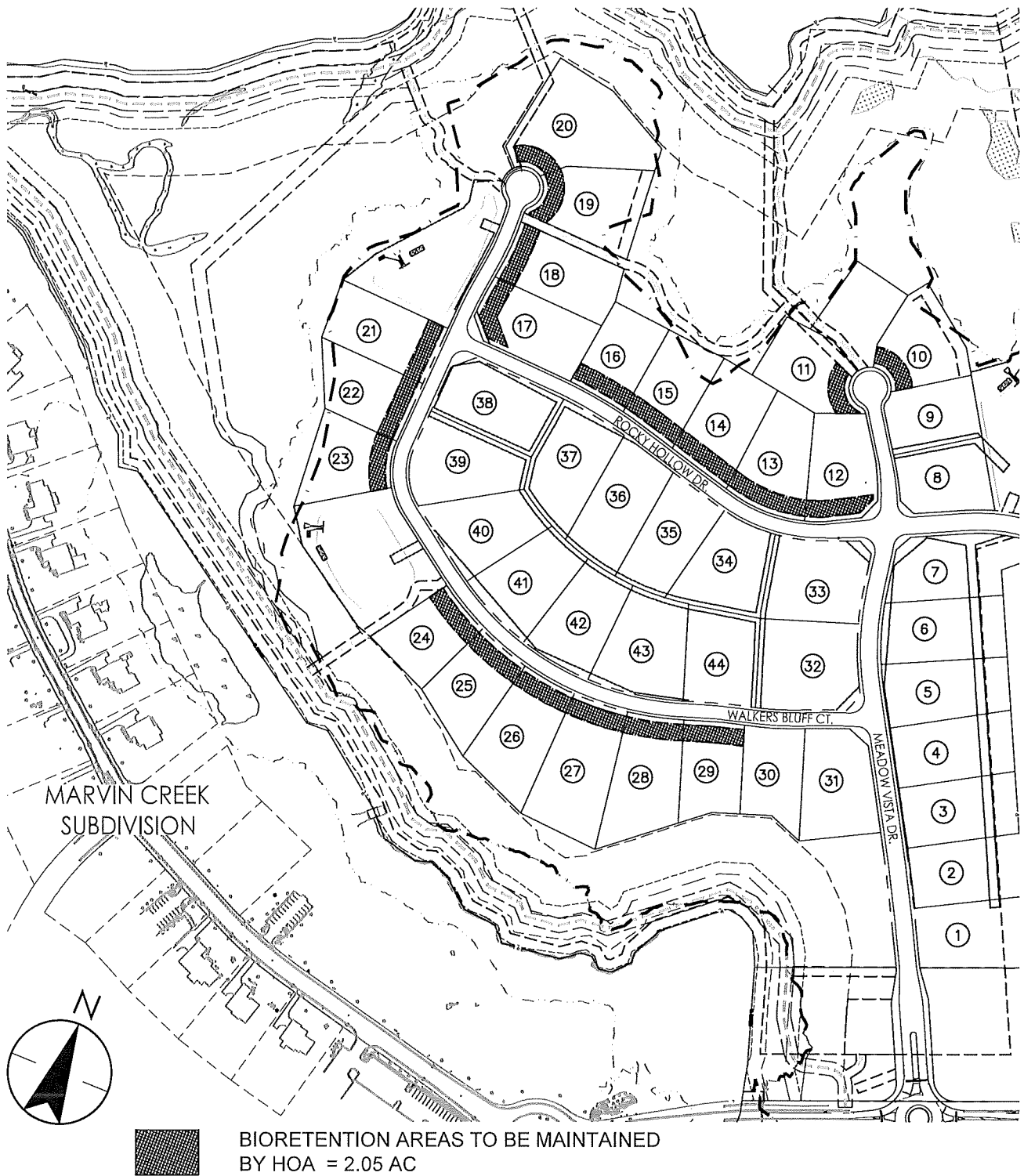
2127 Ayrley Town Blvd, Ste 300
Charlotte, NC 28273
Tel. (704) 329-0900
Fax. (704) 329-0905
www.stantec.com
Firm #: F-0672

Client/Project
Pulte Home Corporation
Tullamore Subdivision

Figure No.
1.0

Title

Updated Maintenance
Plan Exhibit "E"



V:\1784\active\178453065\survey\drawing\dwg\MaintenancePlan_2020.dwg
CARPENTER, TONY 1/31/2020 9:34:19 AM

January, 2020
178453065



Stantec

2127 Ayrsley Town Blvd, Ste 300
Charlotte, NC 28273
Tel. (704) 329-0900
Fax. (704) 329-0905
www.stantec.com
Firm #: F-0672

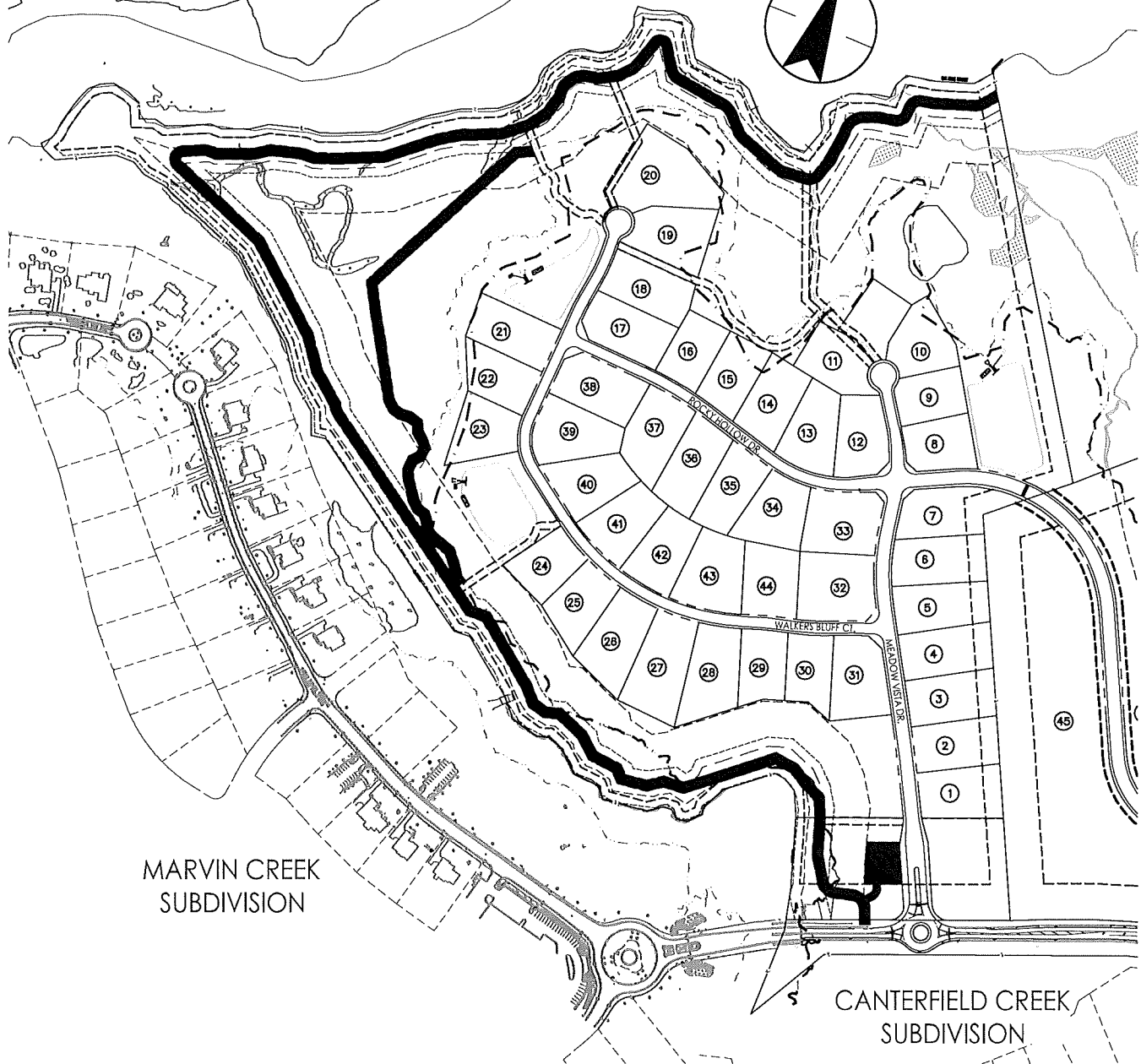
Client/Project
Pulte Home Corporation
Tullamore Subdivision

Figure No.
1.0

Title

Updated Maintenance
Plan Exhibit "F"

MECKLENBURG COUNTY



MARVIN CREEK
SUBDIVISION

CANTERFIELD CREEK
SUBDIVISION



GREENWAY AREAS TO BE MAINTAINED BY THE VILLAGE OF MARVIN UPON
CONVEYANCE = 5.09 AC

V:\1784\active\178453065\survey\drawing\dwg\MaintenancePlan_2020.dwg
CARPENTER, TONY 1/31/2020 9:35:32 AM

January, 2020
178453065



Stantec

2127 Ayrley Town Blvd, Ste 300
Charlotte, NC 28273
Tel. (704) 329-0900
Fax. (704) 329-0905
www.stantec.com
Firm #: F-0672

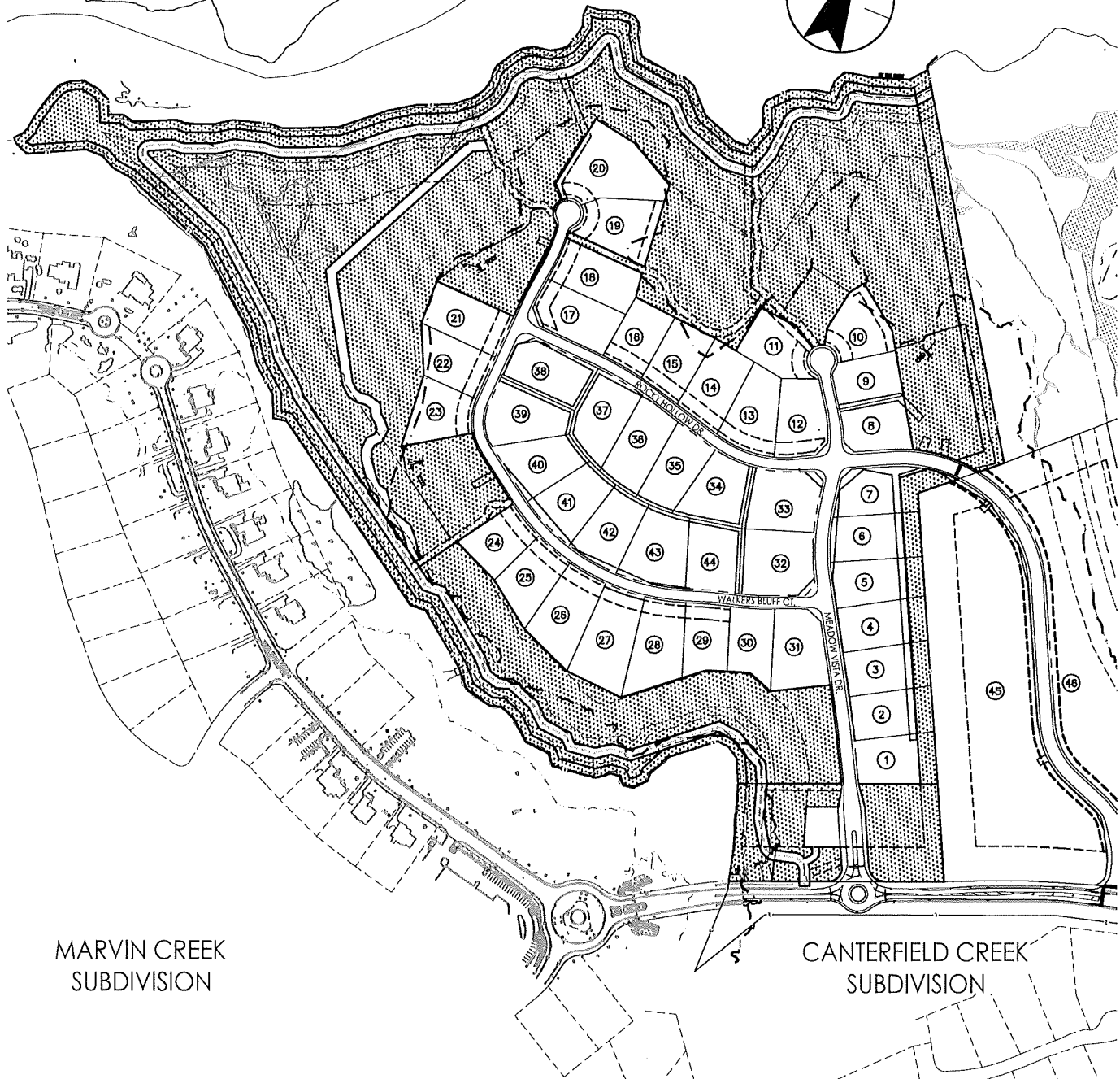
Client/Project
Pulte Home Corporation
Tullamore Subdivision

Figure No.
1.0

Title

Updated Maintenance
Plan Exhibit "G"

MECKLENBURG COUNTY



MARVIN CREEK
SUBDIVISION

CANTERFIELD CREEK
SUBDIVISION



AREAS TO BE MAINTAINED BY DEVELOPER OR HOA

OPEN SPACE = 47.47 AC

PRIVATELY HELD EXTERIOR TREE PRESERVATION STRIP
(REAR OF LOTS 1 THRU 7) = 1.14 AC

V:\1784\active\178453065\survey\drawing\dwg\MaintenancePlan_2020.dwg
CARPENTER, TONY 1/31/2020 9:37:03 AM

January, 2020
178453065



Stantec

2127 Ayrley Town Blvd, Ste 300
Charlotte, NC 28273
Tel. (704) 329-0900
Fax. (704) 329-0905
www.stantec.com
Firm #: F-0672

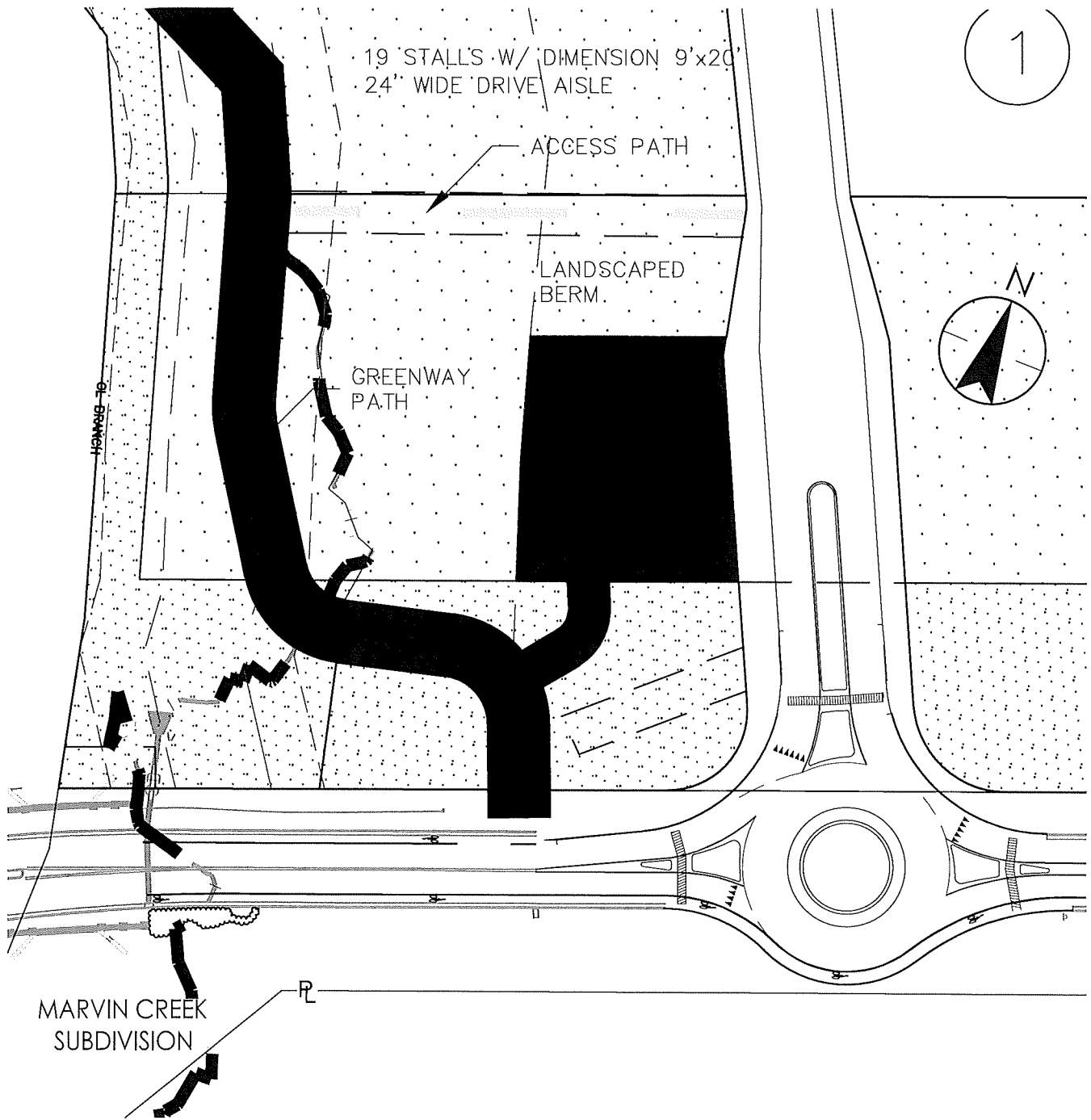
Client/Project
Pulte Home Corporation
Tullamore Subdivision

Figure No.
1.0

Title

Updated Maintenance
Plan Exhibit "H"

1



V:\1784\active\178453065\survey\drawing\dwg\MaintenancePlan_2020.dwg
CARPENTER, TONY 1/31/2020 9:15:56 AM

January, 2020
178453065



Stantec
2127 Ayrley Town Blvd, Ste 300
Charlotte, NC 28273
Tel. (704) 329-0900
Fax. (704) 329-0905
www.stantec.com
Firm #: F-0672

Client/Project
Pulte Home Corporation
Tullamore Subdivision

Figure No.
1.0

Title

Updated Parking Exhibit



VILLAGE OF MARVIN
CAPITAL PROJECT CHART
FY 2021-2025



DEPARTMENT: PARKS AND RECREATION
FUND: General Fund
PURPOSE: GREENWAY CONSTRUCTION

REQUEST	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FUTURE
Village Hall (Section D)	\$ 1,313					
Roundabout to Preserve (Section V)				\$ 19,500		
Innisbrook - Marvin Rd (Section B)	\$ 77,000					
Joe Kerr Road/Marvin Creek & Elysian Fields (Section E)		\$ 20,000	\$ 60,300	\$ 65,325		
Waxhaw-Marvin Rd/PDS (Section F)				\$ 4,000	\$ 96,750	\$ 96,750
Waxhaw-Marvin Rd/Broadmoor (Section G)	Developer					
Preserve (Internal Greenway) (Section U)				\$ 36,750		
Broadmoor to Henry Nesbit (Section H)						\$ 219,200
Waxaw-Marvin Rd/Crane Rd (Section I)						\$ 165,200
Chimneys Trail (Section P)				\$ 4,000	\$ 129,276	
Tullamore PH3 (Section R)						\$ 12,056
Crane Rd to NC16 along Power Lines Connector (Section J)						\$ 76,869
NC16 - Providence Rd Widening/Sidewalks					\$ 29,000	
Waxhaw-Marvin, Crane Rd/Bonds Grove Church to NC16 - Belle Grove Portion Complete (Section K)						\$ 450,700
Total	\$ 78,313	\$ 20,000	\$ 60,300	\$ 129,575	\$ 255,026	\$ 1,020,775

REQUESTED BY: _____

DATE: _____



**VILLAGE OF MARVIN
CAPITAL PROJECT CHART
FY 2021-2025**



**DEPARTMENT: PARKS AND RECREATION
FUND: General Fund**

REQUEST	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FUTURE
Tullamore Parking Lot	\$ 7,500			\$ 40,000		
Lakeside Corridor		\$ 10,000	\$ 60,000	\$ 10,000		
Playground Replacement		\$ 15,000	\$ 15,000	\$ 20,000	\$ 10,000	\$ 25,000
Park Upgrade - Drainage	\$ 10,000					
Park(ing) Enhancements	\$ 3,500	\$ 20,000	\$ 10,000	\$ 10,000		
RAB Hardscaping	\$ 15,000	\$ 15,000	\$ 15,000			
Wayfinding Signs				\$ 5,000	\$ 25,000	
Community Gardens Rebuild	\$ 8,500					
Playground Equipment Needs	\$ 5,000					
Park Vehicle, Equipment, Storage Building						\$ 100,000
Dog Park						\$ 50,000
Total	\$ 49,500	\$ 55,000	\$ 100,000	\$ 45,000		